**Friarwood Surgery P.P.G. Meeting 30th June 2015**

**Present:** Jayne Wilson- (Reception Manager), Dr Linda Dale (G.P). John Nye (Chair) Brian Chappell, Betty Briddon, Ian Thompson, Janet Hardisty, Ian Brown, Sonia Atkin, Barbara Brown, Mohammed Hanif (CSU)

**Apologies:** Ann Jones, Jeff Allinson

1. **Introduction –** Chair thanked all for attending.
2. **Commissioning Support Unit PPG Officer** – Guest speaker Mohammed Hanif (HF) discussed with the group what he did within the NHS, most recent wanting help with is the diabetes service review, he subsequently left 20 questionnaires with the practice for lead nurse to hand out, more available on request. HF said that all services are coming up for review in the coming months and the more people behind it the better the service will be.
3. **Minutes of last meeting** - IB informed the group that he and his wife had joined health watch and although it’s going well there was a hold up on 2 of the hubs releasing data. IB asked if we had something that informed patients who does what at the surgery – JW confirmed we did and were looking to roll it out very soon. BC wanted to know more about 7 day working – The group was informed that the CCG and practice networks were working on a solution of 7 days a week provision and that it would probably be similar to the GP weekend cover that we have now up at PGI. BC thought it should be his own GP’s working over 7 days. He would rather be able to book a routine appointment on a Saturday not just Monday to Friday. JN confirmed that IB had agreed to be the group treasurer. It was asked which fund we were applying for?
4. **Practice Updates –** JW on behalf of KD informed the group regarding NHS England and the praise for online booking. Asked the group if they would like to look on NHS Choices at our latest feedback. The group expressed issues regarding booking appointments – JW has a print out with how to book to advise patients of their options. . Dr LD mentioned she was taking a qualification to be a trainer. She asked the group how they felt regarding trainees and feedback. JN mentioned the patient charter. JW asked the group about a new newsletter for the summer and IT agreed to update the newsletter
5. Meeting was closed at 8pm

The next meeting will be on Tuesday 28th July 2015.